

CMI Level 3 Principles of Management and Leadership



“Reach your full potential”

Level 3 CMI Diploma in Principles of Management & Leadership

Overview

This qualification is aimed at practicing or aspiring managers and leaders who are typically accountable to a senior manager or business owner. The primary role of a practicing or aspiring manager is to set and monitor goals and objectives by providing instruction, direction and guidance.



Who is it for?

This Qualification is suitable for practicing or aspiring managers who will supervise or manage a team to achieve clearly defined outcomes;

Team Leader



Supervisor



Project Officer



Shift Manager



Foreperson



Office Supervisor



Programme structure

The course is delivered using our on-line TEAM's platform and supported using on-line resources with full support from our highly skilled learning and skills coaches.

Programme Duration: 6 Months

Select and complete all units providing a minimum of 37 credits, 175 Guided Learning Hours & 370 hours of Total Qualification Time.

Unit 301 - The Principles of Management and Leadership

Unit 302 – Managing a team to achieve results

Unit 303 - Managing a team to be effective in their role

Unit 307 - Developing the knowledge, skills & abilities of individuals & teams

Unit 311 - Contributing to the delivery of a project

Unit 312 - Managing daily activities to achieve results

Unit 321 - Managing own personal & professional development

How is training delivered?

An essential element of the ESP delivery model is to ensure you are supported at each stage in your journey to enable you to fully succeed.

You will be taught by learning and skills coaches who are experts in their field with significant practical experience. All learning and skills coaches are well qualified with management experience, with many in senior positions.



Our learning and skills coaches will:

Deliver online and face to face workshops

They will cover the knowledge needed for each module through interactive and informative sessions

They will help plan independent learning activities

They will provide one to one coaching via telephone, in the workplace or via virtual mediums like Teams

They will provide feedback on written assignments and evidence submitted

They will support you with preparation for your assessments



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Certificate details:

Title: Level 3 Diploma in Principles of Management and Leadership
Credits: 37
No Units: 7

All credits/units must be completed to achieve the qualification



Enrolment Activities

Before being accepted on to the programme following the programme Information, Advice and Guidance you will need to complete the following enrolment activities:

Enrolment form:

Complete formal enrolment form

Formal on-boarding:

Delegates invited to induction introduction to the programme and first learning session

Expectations and Commitment

We ask learners to:

- Attend all virtual workshops/classes as per the delivery plan
- Submit and upload assignments and evidence to the online e-portfolio (OneFile) by the stipulated target date to ensure completion of the qualification within the given timeframe
- Complete 4 to 6 hours of self-study each week inclusive of any online learning activities

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Progression Opportunities

Qualifications and further study including CMI level 5 Diploma in management and leadership
Further career progression through work experience